

Circular No.111/2023-24.

3<sup>rd</sup> January 2024

Dear Parent,

This is to inform you that we have started the process of collecting Transfer Certificate Applications. Parents who intend to withdraw their ward (s) at the end of the academic year 2023-24 are requested to send out an email to [avnvidainternationalschool@yahoo.com](mailto:avnvidainternationalschool@yahoo.com) on or before Wednesday, 28th February 2024

**Note:**

- ❖ T C will not be issued until all outstanding amounts/dues are cleared.
- ❖ The caution deposit will be refunded as per the existing rules of the school. Parents who have paid the caution deposit need to share their bank details and the commitment form (Caution Deposit) along with their TC application.
- ❖ TC will be issued once the academic session 2023-24 gets over (tentatively by 26<sup>th</sup> March 2024).
- ❖ Parent applying TC after 28th February 2024 need to pay Term I fee for the new academic year 2024-25.
- ❖ Looking forward for your kind support. For further queries contact 9100003009/9248011444.

*Neetaathakur*

Principal